

**Wedding Stationery Client Information Sheet**

1. Full Names of Bride & Groom -
2. Whose Name will go first -
3. Brides Parents Full Names -
4. Grooms Parents Full Names -
5. Do you want to mention the parents on the invitation -
6. Preferred wording for invitation, or should Kaliente suggest -
7. Bridal Party Names and designations -
8. Photos or reference ideas of items you like –
9. Colour Pallet:
10. Base colour: White or Cream/ Ivory
11. Metallic: Gold, Silver, Copper/ Rose gold -
12. Date of Wedding -
13. Time of Ceremony -
14. RSVP Date –
15. Venue for the Ceremony -
16. Time of the Reception –
17. Venue of the Reception -
18. Food Requirements -
19. Bar requirements -
20. Children yes or no -
21. Dress Code –
22. Accommodation details -
23. Map to venue
24. Registry Details
25. Pax requirement – if required
26. Guest Name Personalization Yes or No
27. Guest list to be supplied
28. Website details
29. No: of printed Invites
30. Digital invites – Is Kaliente sending out on your behalf
31. Do you require Kaliente to do your RSVP Tracking?
    1. Blanket Send out via the website or
    2. Personalised sent via whatsapp